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INSTRUCTIONS for MAIL ORDER PRINT KIT

Read instructions completely before starting.

- STEP 1:** Place paper towels or newspaper on hard flat surface (kitchen or bathroom floor) to protect floor from potential ink damage.
- STEP 2:** Place impression board on protected floor. Lightly wring out a wet cloth (eg face washer) or sponge and wipe over cardboard surface to dampen it.
- STEP 3:** Remove tissue then lay purple transfer paper on impression board, DARK SIDE DOWN. Careful when handling the transfer/carbon paper as it is sensitive to moisture - make sure your hands are dry.
- STEP 4:** Stand with one foot on each side of the impression board. Then place one foot on transfer paper and count to 5. One foot on impression board, one foot on the floor. Weight should be evenly distributed between both feet.
- STEP 5:** Gently lift foot off and discard transfer paper.
- STEP 6:** Repeat for other foot.
- STEP 7 (post):** Allow boards to dry completely (~1 hour) then put them, with this sheet, in return envelope.
- STEP 7 (email):** Trim each board to A4 length (297mm), draw a line 20cm on the edge of each board and mark the ends (see example overleaf), scan to pdf in colour mode, then email with the image attached.

IMPORTANT NOTES

- ◆ CAREFUL: THE TRANSFER PAPER CAN STAIN
- ◆ DO NOT WET THE TRANSFER PAPER DIRECTLY
- ◆ SOME IMPRESSIONS MAY BE LIGHTER AND SOME DARKER - This does not affect the technical information required.

Name: _____

Address: _____

Postcode

Phone(s): _____

Email: _____

Shoe Size: _____

Male or Female Age _____

Conditions of note: _____



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SAMPLE

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